



Port Huron Housing Regular Commission Meeting

Port Huron Housing Commission

Tuesday, November 12, 2024 at 6:00 PM EST to Tuesday, November 12, 2024 at 7:00 PM EST

905 Seventh Street. Port Huron Michigan 48060

Agenda

I. Roll Call

Presenter: Executive Director

Present

President Scott R. Urmy, Vice President Dale Hemmila, Commissioner(s) Natacha Hayden, Andrew Kercher and Tyler Moldovan

Also

Executive Director James A. Dewey, Deputy Executive Director/Legal Corporation Counsel Gregory T. Stremers, Suzanne Ward and Program Assistant Specialist Anne Landschoot

Absent

None

II. Public Comment for anything on the Agenda

Presenter: President Urmy

- Please limit your comments to one time, 5 minute speaking opportunity for only items listed on this agenda.

III. Presentation

- Intake Specialist Priscilla Kotyk and Maintenance Clerk Mallory Turney

IV. Agenda Changes:

Additions:

Changes: B1 Change order for Desmond Vent Fans (wrong document uploaded, changed 11/12/2024)

V. Approval of Consent Agenda

Presenter: President Urmy

- Minutes of Regular meeting held on October 15, 2024
- Balance Sheet, Statement of Operating Income and Expenses and Budget vs. Actual Expense
- Section 8 Utilization Report

- Tenant Account Receivable Report
- Occupancy/Vacancy Reports
- Correspondence/Communication
- Elderly/Disable Service Report
- Ross Grant Report
- Capital Fund Report

A. Consent Agenda Quarterly Reports and Due Dates

- Reports Due January, April, August, October
 - None
- Reports Due March, June, September, December
 - None

VI. Financial Reports:

A. Public Housing General Fund Cash Disbursement and Wire Transfers

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

- Cash Disbursements
- Wire Transfer

B. Section 8 Cash Disbursement

UPDATED ON MONDAY 11/11/2024

C. Account Submitted for Write Off Approval

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

- Discussion only

VII. Monthly Reports

Presenter: Executive Director

- Directors Report of Executive James A. Dewey

A. Travel and Training

Presenter: Executive Director

1. NAHRO Procurement & Contract Management Training

Attendee: Mallory Turney- Maintenance Clerk

How: Zoom meeting

Date: TBD

Cost: \$577.00 per person

2. MI NAHRO

MI NAHRO Board Meeting

Location: Hilton Garden Inn, Grand Rapids MI

Date: January 16, 2025

Cost: Travel, food and hotel cost of \$129.00 plus tax per night

Attendees: Pam, Scott and Jim

B. Approval of Contracts

Presenter: President Urmy

1. Change Order for Desmond/Peru Village Ventilation Fan Replacement

TMA Electric LLC

Service: 1st Floor fan required additional unforeseen work

Cost: \$62,000.00

Change order cost: \$7,980.00

New Total: \$69,980.00

C. Miscellaneous

Presenters: President Urmy, Executive Director

1. 2025 Commissioner Calendar review and approval

2. Review of PHHC Bylaws

VIII. Unfinished Business

Presenter: Executive Director

None

IX. New Business

A. Resolution

Presenter: President Urmy

- None

B. Discussion:

- Sale of Re-Investment Center

C. Strategic Planning - Review of 5 Year Goals

X. Public/Open Comment for all items NOT listed on the agenda

- Please limit your comments to one time, 5 minute speaking opportunity for only items NOT listed on this agenda

XI. Open Board Discussion

Presenter: President Urmy

XII. Adjournment

Presenter: President Urmy

- Next meeting December 10, 2024

