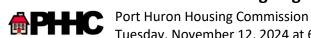
# **Port Huron Housing Regular Commission Meeting**



Tuesday, November 12, 2024 at 6:00 PM EST to Tuesday, November 12, 2024 at 7:00 PM EST

905 Seventh Street. Port Huron Michigan 48060

# Agenda

### I. Roll Call

Presenter: Executive Director

#### **Present**

President Scott R. Urmy, Vice President Dale Hemmila, Commissioner(s) Natacha Hayden, Andrew Kercher and Tyler Moldovan

#### Also

Executive Director James A. Dewey, Deputy Executive Director/Legal Corporation Counsel Gregory T. Stremers, Suzanne Ward and Program Assistant Specialist Anne Landschoot

#### **Absent**

None

# II. Public Comment for anything on the Agenda

Presenter: President Urmy

 Please limit your comments to one time, 5 minute speaking opportunity for only items listed on this agenda.

# III. Presentation

Intake Specialist Priscilla Kotyk and Maintenance Clerk Mallory Turney

### IV. Agenda Changes:

Additions:

Changes: B1 Change order for Desmond Vent Fans (wrong document uploaded, changed 11/12/2024)

# V. Approval of Consent Agenda

Presenter: President Urmy

- Minutes of Regular meeting held on October 15, 2024
- Balance Sheet, Statement of Operating Income and Expenses and Budget vs. Actual Expense
- Section 8 Utilization Report

- Tenant Account Receivable Report
- Occupancy/Vacancy Reports
- Correspondence/Communication
- Elderly/Disable Service Report
- Ross Grant Report
- Capital Fund Report

# A. Consent Agenda Quarterly Reports and Due Dates

- Reports Due January, April, August, October
  - None
- Reports Due March, June, September, December
  - None

# **VI. Financial Reports:**

# A. Public Housing General Fund Cash Disbursement and Wire Transfers

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

- Cash Disbursements
- Wire Transfer

### B. Section 8 Cash Disbursement

UPDATED ON MONDAY 11/11/2024

# C. Account Submitted for Write Off Approval

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

### D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

Presenter: President Urmy

UPDATED ON MONDAY 11/11/2024

Discussion only

### **VII. Monthly Reports**

Presenter: Executive Director

• Directors Report of Executive James A. Dewey

# A. Travel and Training

Presenter: Executive Director

### 1. NAHRO Procurement & Contract Management Training

Attendee: Mallory Turney- Maintenance Clerk

How: Zoom meeting

Date: TBD

Cost: \$577.00 per person

#### 2. MI NAHRO

MI NAHRO Board Meeting

Location: Hilton Garden Inn, Grand Rapids MI

Date: January 16, 2025

Cost: Travel, food and hotel cost of \$129.00 plus tax per night

Attendees: Pam, Scott and Jim

## **B.** Approval of Contracts

Presenter: President Urmy

## 1. Change Order for Desmond/Peru Village Ventilation Fan Replacement

## TMA Electric LLC

Service: 1st Floor fan required additional unforeseen work

Cost: \$62,000.00

Change order cost: \$7,980.00

New Total: \$69,980.00

# C. Miscellaneous

Presenters: President Urmy, Executive Director

1. 2025 Commissioner Calendar review and approval

2. Review of PHHC Bylaws

### **VIII. Unfinished Business**

Presenter: Executive Director

None

#### **IX. New Business**

#### A. Resolution

Presenter: President Urmy

None

# **B.** Discussion:

Sale of Re-Investment Center

### C. Strategic Planning - Review of 5 Year Goals

# X. Public/Open Comment for all items NOT listed on the agenda

Please limit your comments to one time, 5 minute speaking opportunity for only items
NOT listed on this agenda

# **XI. Open Board Discussion**

Presenter: President Urmy

### XII. Adjournment

Presenter: President Urmy

• Next meeting December 10, 2024